

Australasian Motor Museums Association Incorporated

Executive Committee Meeting - Minutes - 30th September 2013 - 3pm at the National Motor Museum, Shannon St, Birdwood, SA, 5234.

Committee: Peter Gault (Chair), Kelvin Ferris (Vice Chair & WA Delegate), Peter Quennell (Sec), Ron West (Treas), David Peck (Vic Delegate), Reg Wilkins (NSW Delegate), Ian Bone (Qld Delegate), Matt Lombard (SA Delegate & acting NT & NZ Delegate).

Guests: Hugh Davis (National Military Vehicle Museum SA), George Chrystie (Chrysties Museum NSW), Daryl Meek (Individual member)

1. Meeting Opened:3pm
2. Apologies: *None*
3. Proxies: *None*
4. Chairman's Report: *No actions arising*
5. Tabling of the minutes of the 20th April 2013 & Notes of 9am Meeting 30th September 2013
 - *The minutes of the 9am meeting were unavailable.*
6. Business arising from the Minutes or Notes
 - a) AMMA Member Promotional Brochure: Consider need/timing for future publications?
 - *It was recommended that we enquire in January 2014 as to brochure quantities held in each museum and top up as necessary.*
 - *It was recommended that we add new members and any required modifications with a plan to publish in October 2014*
 - b) Explore possibilities of promoting AMMA & members in Motoring Magazines: Not achieved yet.
 - *Ian Bone to assist.*
 - d) Member Proposed Business Items:
 - a) Insurance/Public Liability requirements: Offer papers pending from OAMPS
 - *Awaiting quote from OAMPS*
 - b) Volunteer Staffing
 - c) Local Council Co-Operation with marketing, rates etc.
 - e) History of the AMMA: *Not achieved yet Matt & Kelvin to list early actions & participants leading to incorporation.*
 - f) Member Survey - Results tabled. Disappointing only 13 replies from 62 reply paid surveys sent out. Consider a phone survey?
 - *Prepare survey in May 2014*
 - *State delegates to follow up in July 2014*
7. Correspondence - Brought forward from 9am meeting
 - In:
 - a) New Membership Application for ratification
Geraldine Vintage Car & Machinery Museum - Geraldine, New Zealand
 - b) Event Listings: Maffra, Koorda, Inverell.
 - c) Museums Australia Membership Application
 - d) Relevant retail offers: (via email)
 - Image & All Mats Australia (Aussie muscle car decorated Mugs & Stubby Holders)
 - Logomat-AU (Printed door mats - your graphics)
 - e) Public enquiries & offers: (via email)
 - Stuart Barr - re: Roo Car. Descendant of a principle seeking any information available.
 - Kate Gurner - Offering leather jacket to Museum.
 - Malcolm Wintle - Offering 1981 Mazda 626 for sale to Museum.
 - Justin Maxwell - Offering Blackhawk Tune Up Machine to a Museum.
 - Aashima Chaudrey - Request for link to www.pro-max.com. (Declined)
 - Peter Davey - Requesting contact for info on 1957 James Commando.
 - Geoffrey Gold - Article re: 'Holden in Indonesia' printed in Indonesia/Australia Report.
 - Ann Mills - Requesting information of any known Hotchkiss AL chassis in Australia.
 - f) National Library of Australia - Requesting authority to archive AMMA web-site
 - g) That's Graphic - Invoice - Web-site updates (via email)
 - Out:
 - a) Committee - Minutes
 - b) All Members - National Newsletter (Vol 2, issue 1, May 2013)
 - c) Museums Australia - Membership receipt
 - d) Membership Invoices for 2013/14 - May 2013
 - e) That's Graphic - Notification of successful Tender - Web-site updates (via email)
 - f) Notice of AGM - All current Members
 - g) National Library of Australia - Authority to archive AMMA web-site
 - h) Meeting Agenda's 30th Oct - Committee

8. **Financial Report** - Brought forward from AGM.

Motion: *That the proposed budget be confirmed and the treasurer pay any budgeted accounts and invest surplus funds in a timely and appropriate manner.* Moved: Ron West Seconded: Peter Gault Carried

9. **Publications Report** - Brought forward from AGM. *Finalise update, no new actions proposed.*

10. **Delegates Reports** - Brought forward from AGM.

NSW/ACT - Reg Wilkins - *Request to consider splitting NSW into 2 regions with a delegate for each. Committee felt this was not appropriate as the committee is limited to maximum of 10 members.*

NT - Chair - *Reported on the loss of National Road Transport Hall of Fame as a member due to ongoing communication and database address issues which their CEO was unhappy about. No current members, or further action proposed at this time.*

NZ - Matthew Lombard

QLD - Ian Bone

SA - Matthew Lombard

Tas - Phil Costello - *Chair noted that Tasmanian members appeared to be working well together to further their common interests. Member Daryl Meek noted that there was currently no candidate for the Tasmanian Delegates position and offered to take on the position as deemed delegate for the current term. The committee supported the offer and formally appointed Daryl.*

Tasmanian Delegate - Daryl Meek – *Nominated by Ron West, Seconded Kelvin Ferris, Carried*

Vic - David Peck

WA - Kelvin Ferris - *Chair noted the excellent work being done in WA and the strong peer support this was generating.*

World Forum – *Kelvin will be attending and will take the opportunity speak on behalf of AMMA and its members.*

11. **New business**

- Propose 2014/15 meeting dates & locations. *Executive to meet in or around Sydney, May 2014. Chair to arrange in consultation with NSW delegate.*
- To consider if and how the association might facilitate a more structured “Annual Conference & Tour” to encourage member attendance at the AGM and provide networking and educational opportunities for members, staff & volunteers.
 - *It was agreed that it should be kept simple.*
 - *Avoid football finals and Bathurst*
- To consider the publication and maintenance of an archive of Association documents including the Statement of Purpose, Constitution, Committee Minutes and Newsletters within the new members section of the web site. *Agreed*
- Merchandising – bulk buying. *It was recommended that bulk buying could be of benefit to members – further investigation with offers to be published in newsletter.*

12. **Meeting Closed:**

13. **Action List**

Action items	Person Responsible	Deadline	Status
• Draft Minutes to Committee	Peter Quennell	5/05/2013	Completed
• Draft & dispatch Newsletter & Survey	Peter Gault	5/05/2013	Completed
• Reimburse Ron West & Matt Lombard	Ron West	5/05/2013	Completed
• Draft Revised Constitution to be posted on web site	Peter Gault	10/05/2013	Completed
• Transfer & Term deposit surplus funds	Ron West	10/05/2013	Completed
• Invoice member subscriptions	Ron West	1/06/2013	Completed
• Update web site as per quote	Peter Gault	30/06/2013	Partially completed Waiting on content management system
• Explore opportunity to promote AMMA in Motoring Magazines	Peter Gault	30/06/2013	pending
• Apply for Institutional membership of Museums Aust	Peter Gault	30/06/2013	Completed
• Propose a draft 'History of AMMA' for committee	Kelvin Ferris Matt Lombard	31/07/2013	pending
• Post Notice of Meeting/ Agenda/ Proxy & Special Business Notice to members	Peter Quennell	31/08/2013	Completed
• AGM 2014			pending

Meeting Timetable

Meeting	Location	Month
2014 Executive meeting	Sydney	May 2014
2014 Annual General Meeting		
2015 Executive meeting		